

Applicants may apply online beginning in December, 2009 at factstuitionaid.com.

The following information is **required** in order for FACTS to process your application:

1. Signed and completed paper application or completed online application. Call MDCHS to have an application mailed to you (706-433-0223). **Faxed applications will not be accepted.**
2. The \$25 non-refundable application fee must be paid directly to FACTS.
3. Copies of your 2009 or 2010 IRS Federal Form 1040 or 1040-A US Individual Income Tax Return (2 pages), including all supporting tax schedules (Schedule C, E, F). State Tax Returns not accepted.
4. Copies of your 2009 W-2 Wage and Tax Statements for both you and your spouse.
5. Copies of supporting documentation for household Social Security Income, Welfare, Child Support, Food Stamps, Workers' Compensation, and TANF.

If you have questions or concerns about the application process, you may speak with a FACTS Customer Care Representative at 1-866-315-9262.